

## **Weather and Water (W&W) Goal Team Weekly Newsletter**

### **11 Oct 2004**

If you have questions about this week's minutes, please contact Mary Erickson at 301-713-3557 x183 or Jenifer Rhoades at 301-713-1975 x173.

#### Next W&W Goal Team Draft Meeting Agenda

- Thursday, October 14, 2pm - 3:30 pm EST, SSMC-2 **14316**
  - o Telecon# 877-934-3485
  - o Password: 168105
- Upcoming Actions/Due Dates
- Draft Program Plan
- PIRS Adjustment Process
- Miscellaneous Items

#### Preparation for W&W Program Plan

- Goal Lead to distribute Draft Program Plan to Programs (Tentative Dist. 10/14)
- Goal Team to start entering adjustments into PIRS W/O 10/11
- Goal Lead Developing Alternatives
- W&W Program Plan due to PA&E on October 22
  
- Other Important Items/Issues
- October 13 - Impacts due to Sub-Goals
- October 13, Additional Info Drafts Due to Goal Lead & Staff
- October 18-22 – Goal/LO Coordination on Program Plan

#### Quick Notes from GT Meeting on 10/7/04

- Reviewed Upcoming Actions and Due Dates for Goal Team
- Reviewed the Status of the Budget
- Reviewed the Methodology for the Program Plan Build (e.g., Baseline Program Top-Line development)
- Discussed the Key Points of the W&W Guidance
  - o How “Must Funds” should be addressed during current review
  - o Format for additional information response
- Re-articulated the Goal and LO Priorities (except for NOS, which are under development)
- Discussed W&W Core Business Processes
- Announced that program adjustments will need to be entered into PIRS late during the W/O 10/11. All requested adjustments should be submitted to Jenifer Rhoades for entry into PIRS.

#### Announcements

- Goal Team Leads have weekly meetings every Tuesday. This is a good opportunity for PMs to discuss activities with all of the Goal Leads at once. Please see Monique Royal to schedule time with the Goal Leads.

- Next Goal Lead Meeting with PA&E scheduled for 10/13